

# WEBELTECHNOLOGYLIMITED

## **NOTICE INVITING e-TENDER**

Online Tender documents are invited for Supply and Installation of hardware items at West Bengal Judicial Academy, Rajarhat, Newtown, Kolkata - 700160.

Reputed System Integrators/OEM having sufficient experience and credentials for successful completion of “**Similar Nature**” of work in a Government Department/PSU/Autonomous Body or any reputed organization. Bidder must have adequate Service Support Resources for providing on-site warranty service within the stipulated time.

1.	Tender No. & Date	WTL/WBJA/HW/26-27/001 Dated 20.04.2026
2.	Tender Version No.	1.0
3.	Brief description of Job	Supply and Installation of hardware items at West Bengal Judicial Academy, Rajarhat, Newtown, Kolkata - 700160
4.	Tender Fee	Rs.5000.00 (Rupees Five Thousand only). The amount to be transferred online through e-tender portal.
5.	Earnest Money Deposit	Rs.130000.00 (Rupees One lakhs Thirty thousand only). The amount to be transferred online through e-tender portal.
6.	Date of Downloading	20.04.2026
7.	Pre-Bid Meeting date & time	27.04.2026 at 12.00 Hrs. (On-Line Meeting) <ul style="list-style-type: none"><li>• Pre-Bid meeting will be organizing online platform only. Only queries as per format (Section - N) reaching WTL by 24.04.2026 at 15.00 Hrs. will be taken for decision. Interest bidders are requested to send mail to <a href="mailto:purchase@wtl.co.in">purchase@wtl.co.in</a> for participation of online pre-bid meeting. Based on request WTL will share meeting id / links for meeting. If there is any change in date and time then will inform.</li><li>• Only queries as per format (Section – N) reaching WTL by 24.04.2026 at 15.00 Hrs. will be taken for decision.</li><li>• Queries will be sent to Purchase Department, <a href="mailto:purchase@wtl.co.in">purchase@wtl.co.in</a>.</li></ul>
8.	Bid Submission Start date & time	30.04.2026 at 14.00 Hrs.
9.	Last date & time of EMD & Tender Fee submission	Before Uploading of Tender.
10.	Last date & time of Bid Submission	06.05.2026 at 12.00 Hrs.
11.	Date & time of Technical Bid Opening	08.05.2026 at 12.00 Hrs.
12.	WTL Address	WEBEL TECHNOLOGY LIMITED (A Govt. of West Bengal Undertaking) Plot - 5, Block – BP, Sector – V, Salt Lake City, Kolkata – 700091.
13.	WTL Contact Number	033-23673403-06

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1. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary Tender fee may be remitted online through e-tender portal in favour of “Webel Technology Limited” and also to be documented through e-filing. Necessary Earnest Money Deposit (EMD) may be remitted online through e-tender portal in favour of “Webel Technology Limited” and also to be documented through e-filing.
2. Both Techno Commercial Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>
3. Tender documents may be downloaded from website and submission of Techno Commercial Bid and Financial Bid will be done as per Time Schedule stated in Section – C of this Tender Document.
4. The Financial Bid of the prospective Bidder will be considered only if the Techno Commercial Bid of the bidder is found qualified by the Tender Committee. The decision of the ‘Tender Committee’ will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
5. All clarifications / corrigenda will be published only on the <https://wbtenders.gov.in>.

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## SECTION – A

### SCOPE OF WORK & RESPONSIBILITY

#### Introduction

As per the requirement of the West Bengal Judicial Academy, Rajarhat, Newtown, Kolkata hardware components are to be supplied and installed at its premises. Accordingly, 50 numbers of all-in-one desktop computers, 50 numbers of offline UPS systems, 5 numbers of multifunction LaserJet printers, 4 numbers of wireless microphones, 4 numbers of collar/head wireless microphones, 5 numbers of flatbed scanners, and 4 numbers of 55-inch smart LCD TVs are required. All these hardware items are to be supplied and installed at the West Bengal Judicial Academy.

#### Proposed Solution

Bill of material mentioned in the RFP is the maximum estimated requirement. All equipment mentioned in BOQ will have onsite comprehensive warranty from OEM / SI. Bidder should submit the supporting papers related to the comprehensive warranty support after getting work order from WTL.

#### For System Integrator

**1) Supply:** Entrusted bidder must supply and install the hardware components as per the BOQ mentioned in the bid document. Supplied hardware components must satisfy the minimum specifications as described in the bid document against each hardware component. The bidder should ensure against obsolescence of the quoted product for next 5 years from the date of installation of the product. Bidder is allowed to propose only one make / model per system for the proposed solution. The bidder has to mention the reference in the compliance statement against each line item in accordance to the data sheet / solution document uploaded by them.

**2) Installation & Commissioning:** The selected bidder shall be responsible for the complete installation and commissioning of all supplied equipment at the premises of the West Bengal Judicial Academy, Rajarhat, Newtown, Kolkata. Upon delivery, all hardware components including all-in-one desktop computers, UPS systems, multifunction printers, wireless microphones, collar/head microphones, flatbed scanners, and smart LCD TVs shall be carefully unpacked, inspected, and installed at designated locations as instructed by the competent authority of West Bengal Judicial Academy.

The installation process shall include proper positioning, mounting (where applicable), interconnection of devices, and structured cabling to ensure a neat, safe, and efficient setup. All systems shall be configured with necessary settings to ensure optimal performance and compatibility with existing infrastructure. Integration of audio-visual equipment, including microphones and display units, shall be carried out to enable seamless functionality during training sessions and official use.

**3) Testing:** After installation, the bidder shall undertake comprehensive testing of each device to verify functionality, performance, and reliability. Any defects or issues identified during testing shall be rectified promptly without additional cost. The bidder shall also ensure that all equipment is fully operational and meets the required specifications before final handover.

**4) OEM responsibility:** Bidder to include confirmation (MAF) from the respective OEMs for the products / warranty service / subscription proposed (if required) for the Item mentioned below:

- a) All-in-One Desktop PC.
- b) 1 KVA offline UPS system.
- c) Multifunction LaserJet printer.
- d) Flatbed Scanner.

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e) LCD / LED TV.

**5) Support and Maintenance:** After successful installation, commissioning and testing of entire work by the System Integrator, a demonstration of the installed systems shall be provided to the designated / authorized officials of the Academy, along with basic operational guidance. The commissioning shall be deemed complete only after successful installation, testing, and acceptance by the authorized representatives of the West Bengal Judicial Academy. Bidder should submit detailed documentation including serial no of the each hardware items of the entire work to WTL after successful completion of the project. Bidder will provide warranty support service for equipment's with back-to-back OEM support. Bidder will attend the call for any problem reported to WTL team during entire warranty period.

**6) Acceptance:** After successful installation & Commissioning, installation report prepared by WTL (Webel Technology Limited), **signed and sealed** with date by appropriate authority of concerned departments / academy.

7) Details of Service Centers (bidder / OEM) in and around Kolkata are to be uploaded along with the bid. BIDDER / OEM must have Dedicated / toll Free Telephone number for Service Support. If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract.

8) Payment shall be made back-to-back basis (payment will be made only on receipt of payment from relevant customer, i.e., West Bengal Judicial Academy).

9) Comprehensive Warranty period of the supplied products shall be as mentioned in the Bid document from the date of final acceptance of Materials or after completion of installation, commissioning & testing at concerned location.

10) Data Sheet of the each product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

**11) Escalation Matrix for Service Support:** Bidder must provide Escalation Matrix of Telephone Numbers for Service Support center. Installation, Commissioning, Testing (if any - whichever is applicable as per scope of supply) is to be carried out by SI, OEM Certified resource or OEM authorized Reseller.

**12)** The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. Bidders are bound to accept the orders accordingly with their proposed rate.

13) The successful bidder / OEM shall have to provide on-site Comprehensive Warranty as mentioned in the BOQ during the entire warranty period as per contract. The comprehensive warranty / support maintenance / trouble shooting shall be covering under the scope of work. For attending any calls and setting any malfunction, a down time of more than 48 hours shall not be allowed and time taken beyond this permissible down time of 48 hours or 2 days shall be liable for a penalty as per the penalty clause mentioned in the BOQ.

**14) Scope of supply (Bid price to include all cost components) :** Supply Installation Testing Commissioning of Materials, Successful bidder will have to ensure that adequate number of dedicated technical service personals / engineers are designated for attending to the Service Request in a time bound manner and for ensuring Timely rectification of defects during warranty period, as per the relevant clause of the bid.

**15) Upload Manufacturer authorization:** Wherever Authorized Distributors / system integrators are submitting the bid, Manufacturers Authorization Form (MAF) / Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

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16) Bidders are required to mention the exact and full Make & Model of the product/s offered in the compliance statement with supporting documents of OEM published specifications data sheet for each of the offered make & model with seal and signature of the Bidder.

17) "End of Life" or "End of Sale" items should not be quoted. Make & Model quoted by the Bidder should be available till the Bid validity, duly supported for spares / OEM support during the offered warranty period and also next 3 years duration after warranty period.

18) The Bidder has to submit the compliance sheet on the letterhead duly signed by the authorized signatory along with other supporting documents as per RFP. Failing to submit the same or non-compliance/deviation from any terms and conditions, eligibility criteria or technical specifications, may result in rejection of the Bid.

19) If any equipment gives continuous trouble, for more than 3 times within one month during the warranty period or does not work at all as required, the successful Bidder shall replace the same, with new equipment having the same or higher configuration without any additional cost to the West Bengal Judicial Academy.

20) **Warranty Certificate:** On successful installation bidder to get installed equipment with actual serial no. duly certified by respective OEM for three years warranty coverage. Any change in equipment serial no. should be reflected in OEM website or OEM declaration in their Letter head. Final Bills will be submitted after completion of this activity.

**NOTE: Bidder is advised to visit any of the existing infrastructures before submitting the bid document to evaluate proper solution components if required which is not included In the BOM and provide any additional materials, services etc. required to deliver to meet the project objectives. No further communication regarding cost involvement will be entertained at the time of implementation of the project.**

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## **SECTION – B**

### **ELIGIBILITY CRITERIA**

1. The bidder must be a company registered under Companies Act, 1956/2013 or Partnership or LLP or OPC or Proprietary Firm. Documentary (Certificate of incorporation/Relevant document) evidence to be submitted.
2. The bidder should have their presence in Kolkata with own office for a minimum period of five continuous years. Valid proof should be submitted along with the bid.
3. The bidder should have valid GST Registration Certificate & PAN. Bidder shall have to submit photocopy of the documents.
4. The bidder shall have executed “Similar Nature” of single order an amount not less than Rs. 25.00 lakhs in Single Order in last three financial years (considering FY – 2023-2024, 2024-2025, 2025-2026) in Government Department/PSU/Autonomous Body under Govt. of West Bengal. References order copy, installation certificate copy, payment certificate copy depicting deduction made if any for the project to be provided.
5. Bidder should have own local call center in and around Kolkata. Call Centre details with number & detailed escalation matrix to be submitted. Bidder must submit the Complain/Call escalation matrix with an undertaking on their letterhead.
6. The bidder should have an average annual turnover of not less than Rs 5.00 Crores each year in the last three financial years (considering FY – 2022-23, 2023-24, 2024-25). Bidder shall have to submit Audited Balance Sheet / Audited Accounts / Auditor Certificate in support of their claim.
7. Manufacturer’s tender specific authorizations for All-in-One Desktop PC, 1 KVA offline UPS system., Multifunction LaserJet printer, Flatbed Scanner and LCD / LED TV from OEM must be submitted as per format enclosed (Section- P). All passive components should be from the same OEM.
8. The Bidder must have Support Service Center with manpower in Kolkata so that any call reported is attended and resolved promptly within stipulated response time mentioned in this tender. The detailed Support Service with manpower for bidder should be submitted as per format..
9. The bidder shall have Quality Certificate {ISO 9001:2015}. Copy of valid Certificate to be submitted.
10. The bidder shall submit Bid Form (Section – E) duly signed by the authorized signatory of the company as per the format enclosed. Deviation in format may not be accepted.
11. Bidder shall submit NIT Declaration (Section - R) duly signed by the authorized signatory of the company as per the format. Deviation in format may not be accepted.
12. The bidder shall not have been blacklisted by any State/Central Government or PSU Organization or bilateral/multilateral funding agencies for breach of ethical conduct or fraudulent practices as on date of submission of the proposal (as per DIT guidance note issued on 26-Dec-2011). Declaration on bidder’s letter head to be submitted..

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## SECTION – C

### DATE AND TIME SCHEDULE

<b>Sl. No.</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	20.04.2026
2	Documents download/sale start date (Online)	20.04.2026
3	Last Date and time of sending the queries (Offline)	24.04.2026 at 15.00 hrs.
4	Pre Bid Meeting (On Line)	27.04.2026 at 12.00 hrs.
5	Corrigendum, if any will be published (On Line)	-
6	Bid Submission start date & time (On line)	30.04.2026 at 14.00 hrs.
7	Last Date & time of submission of Earnest Money Deposit & submission of remittance details	Before Uploading of Tender
8	Last Date & time of submission of Tender Fee & submission of remittance details	Before Uploading of Tender
9	Bid Submission closing date & time (On line)	06.05.2026 at 12.00 hrs.
10	Bid opening date & time for Technical Proposals (On line)	08.05.2026 at 12.00 hrs.
11	Date of uploading the final list of Technically Qualified Bidder (online) after disposal of appeals, if any	-
12	Date for opening of Financial Bid (Online)	-

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## SECTION – D

### INSTRUCTION TO BIDDER

#### 1. DEFINITIONS

In this document, the following terms shall have following respective meanings:

“**Acceptance Test Document**” means a document, which defines procedures for testing the functioning of installed system. The document will be finalized with the contractor within 7 days of issuance of the Letter of Award.

“**Bidder**” means any firm offering the solution(s), service(s) and /or materials required in the RFP. The word Bidder when used in the pre award period shall be synonymous with Bidder, and when used after award of the Contract shall mean the successful Bidder.

“**Contract**” is used synonymously with Agreement.

“**Contract Price**” means the price to be paid to the Contractor for providing the Solution, in accordance with the payment terms.

“**Contractor**” means the Bidder whose bid to perform the Contract has been accepted by Tender Committee and is named as such in the Letter of Award.

“**Default Notice**” shall mean the written notice of Default of the Agreement issued by one Party to the other.

“**Installation**” shall mean installation of supplied items as mentioned in BOM.

“**Fraudulent Practice**” means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial noncompetitive levels and to deprive the WBJA and eventually Gov. of W. Bengal of the benefits of free and open competition.

“**Good Industry Practice**” shall mean the exercise of that degree of skill, diligence and prudence which would reasonably and ordinarily be expected from a reasonably skilled and experienced Operator engaged in the same type of undertaking under the same or similar circumstances.

“**Government**” / “**Gov. of W. Bengal**” means the Government of West Bengal.

“**GoI**” shall stand for the Government of India.

“**GoWB**” means Government of West Bengal

“**Personnel**” means persons hired by the Bidder as employees and assigned to the performance of the Infrastructure Solution or any part thereof.

“**Similar Nature of Work**” means Works entailing completion of a project in the field of same nature.

“**Project**” means supply, complete installation and commissioning of the hardware components as mentioned in BOM, at the West Bengal Judicial Academy.

“**Services**” means the work to be performed by the Bidder pursuant to this Contract, as described in the detailed Scope of Work.

“**Interest rate**” means “364 days Government of India (GoI) Treasury Bills” rate.

“**Law**” shall mean any Act, notification, bye law, rules and regulations, directive, ordinance, order or instruction having

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the force of law enacted or issued by the Central Government and/or the Government of West Bengal or any other Government or regulatory authority or political subdivision of government agency.

“**LOI**” means issuing of Letter of Intent shall constitute the intention of the WTL to place the Purchase Order with the successful bidder.

“**Operator**” means the company providing the services under Agreement.

“**Requirements**” shall mean and include schedules, details, description, statement of technical data, performance characteristics, standards (Indian as well as International) as applicable and specified in the Contract.

“**Service**” means provision of Contracted service viz., operation, maintenance and associated services for deployed system as per Section titled “Scope of Work”

“**Termination Notice**” means the written notice of termination of the Agreement issued by WTL.

“**Uptime**” means the time period when specified services are available with specified technical and service standards as mentioned in section titled WARRANTY SUPPORT” “**%Uptime**” means ratio of 'up time' (in minutes) as mentioned in section titled “Warranty support”

“**Service Down Time**” (SDT) means the time period when specified services with specified technical and operational requirements as mentioned in section titled “WARRANTY SUPPORT” are not available to Gov. of W. Bengal and its user departments and organizations.

“**WBJA**” means West Bengal Judicial Academy, Newtown, Kolkata.

“**WTL**” means Webel Technology Limited a Govt. of W. Bengal undertaking.

## 2. PRE BID MEETING

Pre Bid Meeting will be held on 27.04.2026 at 12.00 hrs. (**On-Line Meeting**). Bidder can send their queries as per format (Section - N) to Purchase Department (purchase@wtl.co.in). Only the queries received within the stipulated date prior to the Pre Bid Meeting will be answered. Queries to be sent in XL format. Interest bidders are requested to send mail to (purchase@wtl.co.in) for participation of online pre-bid meeting Based on request WTL will share meeting id / links for meeting. If there is any change in date and time then will inform.

## 3. COST OF BIDDING

The bidder shall bear all costs associated with the preparation and submission of the bid and WTL will no case be responsible for those costs regardless of the conduct or outcome of the bidding process.

## 4. BID DOCUMENT

Bidder is expected to examine all instructions, forms, terms and requirement in the bid document. The invitation to bid together with all its attachment thereto shall be considered to be read, understood and accepted by the bidder unless deviations are specifically stated in the seriatim by the bidder. Failure to furnish all information required by the bid document or a bid not substantially responsive to the bid document in every respect may result of the bid.

## 5. AMENDMENT OF BID DOCUMENT

At any time prior to the deadline for submission of proposals, WTL reserves the right to add/modify/delete any portion of this document by issuance of an Corrigendum, which would be published on the website and will also be made available to the all the Bidder who have been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents.

## 6. MODIFICATION AND WITHDRAWAL OF BIDS

As per the bidding process available in the tender. The bidder cannot modify or withdraw its bid after submission.

## 7. LANGUAGE OF BID & CORRESPONDENCE

The proposal will be prepared by the Bidder in English language only. All the documents relating to the proposal (including brochures) supplied by the firm should also be in English, and the correspondence between the Bidder & WTL will be in English language only. The correspondence by fax/E-mail must be subsequently confirmed by a duly

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signed formal copy.

## 8. BIDDER'S SOLUTION

The bidders are requested to study the Bill of Material supplied with this document carefully. While working out the solution the bidder has to work with the broad minimum specification provided in the tender documents, conforming to the model, make and Part number (wherever provided). While submitting the bid the bidder has to detail out all components needed to complete the system BOM. The bidder is required quote for each item retaining all major components/sub system detailed and specified. As the contractor will be responsible for smooth functioning of the system, availability of spares during the tenure of the warranty period have to be take care by the contractor to maintain the guaranteed uptime.

## 9. EARNEST MONEY DEPOSIT (EMD) / TENDER FEE

The bidder shall furnish Online Receipt against payment of Tender Fees and Earnest Money Deposit.

## 10. REFUND OF EMD

EMD will be refunded to the unsuccessful bidders without interest by following guidelines of circular 3975-F(Y) dated 28/07/2016 on final selection of Successful Bidders.

## 11. FORFEITURE OF EMD

EMD made by Bidder may be forfeited under the following conditions:

If Bidder withdraws the proposal before the expiry of validity period.

During the evaluation process, if a Bidder indulges in any such activity as would jeopardize the process, the decision of WTL regarding forfeiture of EMD shall be final and shall not be called upon question under any circumstances.

If Bidder violates any of the provisions of the terms and conditions of the proposal. In

the case of a successful Bidder, if Bidder fails to:

- a) Accept the work order along with the terms and conditions.
- b) Furnish performance security.
- c) Violates any of the work conditions of this proposal or indulges in any such activities as would jeopardize the work.
- d) Submitting false/misleading information/declaration/documents/proof/etc.

The decision of WTL regarding forfeiture of EMD shall be final and shall not be called upon to question under any circumstances, besides, forfeiture of EMD even the Bidder will be deferred from participating in any job for a period of one year.

## 12. FORMS AND FORMATS

The various inputs for the Techno Commercial as Financial Bids are to be submitted in the format specified. The bidder shall use the form, wherever specified, to provide relevant information. If form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information. For all other cases, the bidder shall design a form to hold the required information.

## 13. LACK OF INFORMATION TO BIDDER

The bidder shall be deemed to have carefully examined the Bid document to his entire satisfaction. Any lack of information shall not relieve the bidder of his responsibility to fulfill his obligation under the bid. If bidder has any queries relating to bid document, then he can send the queries before the Pre-Bid Meeting.

## 14. CONTRACT EXECUTION

On receipt of the Letter of Award the contractor should submit a Performance Bank Guarantee (PBG) equivalent to 10 % of the total contract value within three weeks from the date of receipt of Letter of Award/Order. The PBG should be valid for six months more than the warranty period. All delivery of the material will have to be completed within 45 days from the date of acceptance of contract and the contractor has to ensure all activities leading to the commissioning of the contract to be completed within 60 days from the date of award. Subsequent to the award of contract, the contractor will have to arrange for the requisite material as per BOM.

## 15. TIME SCHEDULE FOR DELIVERY & INSTALLATION

All items & quantities as mentioned in the BOM should be delivered at WBJA, Kolkata within 6 weeks after accepting the

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work order. All relevant installations to be completed within 2 weeks after delivery.

## 16. LIQUIDATED DAMAGE / PENALTY

The job includes the supply and installation of materials mentioned in the tender document. In the event of failure to meet the job completion in stipulated date/time liquidated damage may be imposed on the contractor for sum not less than 0.5% of the contract value for that item/job for each week or part thereof, subject to a ceiling of 10% of the total contract value (excluding all taxes & duties and other charges). In the event of LD exceeds 10% of the order value, WTL reserves the right to terminate the contract and WTL will get the job completed by any other competent party. The difference of cost incurred by WTL will be recovered from the contractor and PBG will be invoked.

## 17. LIABILITY

In case of a default on bidder's part or other liability, WTL shall be entitled to recover damages from the Contractor. In each such instance, regardless of the basis on which WTL is entitled to claim damages from the Contractor (including fundamental breach, negligence, misrepresentation, or other contract or tort claim), Contractor shall be liable for no more than:

- Payment referred to in the Patents and Copyrights clause.
- Liability for bodily injury (including death) or damage to real property and tangible personal property limited to that cause by the Contractor's negligence.
- As to any other actual damage arising in any situation involving non-performance by Contractor pursuant to or in any way related to the subject of this Agreement, the charge paid by WTL for the individual product or Service that is the subject of the Claim. However, the contractor shall not be liable for
- For any indirect, consequential loss or damage, lost profits, third party loss or damage to property or loss of or damage to data.

For any direct loss or damage that exceeds the total payment for Contract Price made or expected to be made to the Contractor hereunder.

## 18. PATENTS & COPYRIGHT

If a third-party claims that a product delivered by the Contractor to WTL infringes that party's patent or copyright, the Contractor shall defend WTL against that claim at Contractor's expense and pay all costs, damages, and attorney's fees that a court finally awards or that are included in a settlement approved by the Contractor, provided that WTL.

- Promptly notifies Contractor in writing of the claim
- Allows Contractor to control and co-operate with Contractor in the defense and any related settlement negotiations.

Remedies: If such a claim is made or appears likely to be made, WTL would permit Contractor to enable WTL to continue to use the product, or to modify it, or replace it with one that is at least functionally equivalent. If Contractor determines that none of these alternatives is reasonably available, WTL agrees to return the product to Contractor on Contractor's written request. Contractor will then give WTL a credit equal to for a machine. WTL's net book value (provided WTL has followed generally accepted accounting principles for a generally available software product produced by Contractor (Program) the amount paid by WTL or 12 months charges (which ever is lesser) and for materials the amount paid by WTL for the materials. These will be Contractor's entire obligation regarding any claim of infringement.

## 19. SUSPENSION OF WORK

WTL shall have the power at any time and from time to time by notice to the Contractor to delay or suspend the progress of the work or any part of the work due to any other adequate reasons and on receipt of such notice the contractor shall forthwith suspend further progress of the work until further notice from WTL. The Contractor shall recommence work immediately after receiving a notice to do so from WTL. The whole or any part of the time lost for such delay or suspension shall, if WTL in its absolute discretion thinks fit, but not otherwise, be added to the time allowed for completion.

## 20. TERMS OF PAYMENT

Payment terms will be on back-to-back basis, i.e., payment will be made only on receipt of payment from relevant customer i.e., West Bengal Judicial Academy, Newtown, Kolkata

## 21. GOVERNING LAWS

This contract should be governed by and interpreted by Arbitration clause in accordance with Laws in force in India. The courts at Kolkata shall have exclusive jurisdiction in all matters arising under the contract. The selected vendor shall keep himself fully informed of all current national, state and municipal law and ordinances. The selected vendor shall at their own expense, obtain all necessary permits and license and pay all fees and taxes required by law. These will be selected vendor's entire obligation regarding any claim of infringement. The selected vendor hereto agrees that it shall comply with all applicable union, state and

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local laws, ordinances, regulations and codes in performing its obligations hereunder, including the procurement of licenses, permits certificates and payment of taxes where required. The selected vendor shall establish and maintain all proper records (particularly, but without limitation, accounting records) required by any law, code/practice of corporate policy applicable to it from time to time including records and returns as applicable under labor legislation.

## **22. CORRUPT OR FRAUDULENT**

The Tender Committee requires that the bidders under this Tender observe the highest standards of ethics during the procurement and execution of such contracts. For this purpose, the definition of corrupt and fraudulent practices will follow the provisions of the relevant laws in force. The Tender Committee will reject a proposal for award if it detects that the bidder has engaged in corrupt or fraudulent practices in competing for the contract in question. The Tender Committee will declare a firm ineligible, either indefinitely or for a stated period of time, if it at any time determines that the firm has engaged in corrupt and fraudulent practices in competing for, or in executing, a contract.

## **23. BIDDING CLAUSE**

All decisions taken by the Tender Committee regarding the processing of this tender and award of contract shall be final and binding on all parties concerned.

The Tender Committee reserves the right:

- To vary, modify, revise, amend or change any of the terms and conditions mentioned above and,
- To reject any or all the Tender/s without assigning any reason whatsoever thereof or to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

## **24. WORKMEN'S COMPENSATION**

In every case in which by virtue of the provision of the workmen's compensation Act 1923 or any other relevant acts and rules, compensation to a workmen employed by the contractor, is payable, then this should be done by the Contractor. If WTL is obliged to make any compensation under the said rules and acts, then the amount shall be recovered without prejudice, from the bills and due of the Contractor. WTL shall not be bound to contest any claim made against the Contractor in respect of workmen's compensation.

## **25. CONTRACTOR'S EMPLOYEES**

The Contractor shall comply with the provision of all labour legislation including the requirement of the payment of Wage Act 1936 and the rules framed there under and modifications thereof in respect of men employed by him in carrying out the contract. The Contractor must ensure that he complies with PF, ESI regulation for all his deployed employees. The Contractor shall see that all authorized Sub Contractors under him similarly complied with the above requirement.

## **26. SAFETY MEASURES**

The Contractor shall in the course of execution of the work take all necessary precaution for the protection of all persons and property. The Contractor shall take adequate measures to protect the work and present accident during the work. In the event of any accident to any person or persons or damage or injury of any description to any person or property due to failure on the part of the contractor in taking proper precautionary measures the contractor shall be responsible for and must make good the loss the damage at his own cost to the satisfaction of the department and employees of the department shall be indemnified from all claims or liabilities arising there from or any expenses incurred on account thereof.

## **27. EQUIPMENT**

All tools & tackles necessary for the work shall have to be procured by the contractor unless other wise specified elsewhere in these tender documents. The equipment used by the contractor for a particular work must be appropriate for the type of work. The contractor shall maintain the equipment used on the work properly so that they are in good working condition. In no case shall the contractor use defective or imperfect equipment in the work. The contractor shall arrange to replace or repair all defective equipment so that the progress of the work is not hampered. No defective equipment should be left at the site of work and the department shall not be responsible for any loss or damage to any of these equipments during the course of the execution of the work.

## **28. SUB-CONTRACT**

The purchaser (WTL) does not recognize the existence of Sub-Contractors. The Contractor's responsibility is not transferable. No consortium partner is allowed.

## **29. TERMINATION FOR DEFAULT**

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WTL may without prejudice to any other remedy or right of claim for breach of contract by giving not less than 30 days written notice of default sent to the contractor, terminate the order in whole or in part. If the contractor materially fails to render any or all the services within the time period specified in the contract or any extension thereof granted by WTL in writing and fails to remedy its failure within a period of thirty days after receipt of default notice from WTL. If the project (delivery, commissioning as well as warranty maintenance support is not carried out according to specification due to deficiency in service as per terms of the contract. In such case WTL will invoke the amount held back from the contractor as PBG.

## 30. BANKRUPTCY

If the contractor becomes bankrupt or have a receiving order made against him or compound with his creditors or being a corporation commence to be wound up, not being a voluntary winding up for the purpose only or amalgamation or reconstruction, or carry on their business under a receiver for the benefit of their creditors or any of them, WTL shall be at liberty to terminate the engagement forthwith without any notice in writing to the contractor or to the liquidator or receiver or to any person in whom the contractor may become vested and without any compensation to give such liquidator or receiver or other person the option of carrying out the engagement subject to their providing a guarantee for the due and faithful performance of the engagement up to an amount to be determined by WTL.

## 31. FORCE MAJEURE

It is hereby defined as any cause, which is beyond the control of the Contractor or WTL as the case may be, which such party could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as

- War, Hostilities or warlike operations (whether a state of war be declared or not), invasion, act of foreign enemy and civil war.
- Rebellion, revolution, insurrection, mutiny, usurpation of civil or military, government, conspiracy, riot, civil commotion and terrorist area.
- Confiscation, nationalization, mobilization, commandeering or requisition by or under the order of any government or de facto authority or ruler, or any other act or failure to act of any local state or national government authority.
- Strike, sabotage, lockout, embargo, import restriction, port congestion, lack of usual means of public transportation and communication, industrial dispute, shipwreck, shortage of power supply epidemics, quarantine and plague.
- Earthquake, landslide, volcanic activity, fire flood or inundation, tidal wave, typhoon or cyclone, hurricane, nuclear and pressure waves or other natural or physical disaster.

If either party is prevented, hindered or delayed from or in performing any of its obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances of the event of Force Majeure within fourteen days after the occurrence of such event. The party who has given such notice shall be excused from the performance or punctual performance of its obligations under the Contract for so long as the relevant event of Force Majeure continues and to the extent that such party's performance is prevented, hindered or delayed.

The party or parties affected by the event of Force Majeure shall use reasonable efforts to mitigate the effect of the event of Force Majeure upto its or their performance of the Contract and to fulfill its or their obligation under the Contract but without prejudice to either party's right to terminate the Contract.

No delay or nonperformance by either party to this Contract caused by the occurrence of any event of Force Majeure shall.

- Constitute a default or breach of the contract.
- Give rise to any claim fro damages or additional cost or expense occurred by the delay or nonperformance. If, and to the extent, that such delay or nonperformance is caused by the occurrence of an event of Force Majeure.

## 32. INSURANCE COVERAGE

Appropriate insurance to cover all solution components for the transit period and until the time of its acceptance at the respective site is to be taken by the contractor. As the contractor will carry the risk for the material in his books during transit, the contractor should arrange insurance for the total system as period from the dispatch till

Acceptance Test is successfully achieved. Further the contractor is to take all required insurance coverage in respect of all its personnel who shall be working on this engagement.

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## 33. WARRANTY

The successful bidder will warranty the items supplied under the contract are newly made and are free from defects in the design, engineering and workmanship. The successful bidder will be responsible for the up keep and maintenance of the infrastructure and necessary deliverables under the scope of work during the entire warranty period. The successful bidder must furnish warranty for all items supplied for a period as mentioned in BOM from the date of successful commissioning as certified by WBJA (Installation/Completion Certificate). Service support for the entire warranty period will be on site and comprehensive (including spares) and free of cost for the entire warranty period.

## 34. WARRANTY SUPPORT

The total system will be warranted against bad workmanship and manufacturing defects for as mentioned in BOM from the date of acceptance of the system whole or part. Service support for the entire warranty period will be on site and comprehensive (including spares and all other support) and free of cost for the entire warranty period. The bidder should have a call Centre in Kolkata. The contact details of the call Centre must be furnished along with the bid. Any call logged with the service Centre must be given a running docket number to the person reporting the call. Maximum response time – 4 hrs OR Next Business Day (NBD). Call resolution time – 48 hrs maximum. If the uptime goes below the prescribed limit in any quarter, the same will be noted. At the scheduled end of the warranty period the total of such deviation will be done and the contractor will have to extend the warranty support by the default time. Penalty shall be deducted for deviation of warranty support.

## 35. PERFORMANCE BANK GUARANTEE (PBG)

As a guarantee for timely delivery, installation and commissioning of equipment as well as performance of on-site warranty support, as mentioned in Bill of Material, from the date of final acceptance of systems and pertaining to proper running of the systems, the bidder will have to submit 10% of the contract value as security in the form of Performance Bank Guarantee from any nationalized bank / Scheduled Commercial Bank as per format enclosed (Section – Q) with seven days from the date of receipt of order.

## 36. SI/BIDDER/CONTRACTOR'S RESPONSIBILITIES

Refer Section – A (Scope of Work & Responsibility)

## 37. NO WAIVER OF RIGHTS

Neither the inspection by WTL or any of their agents nor any order by WTL for payment of money or any payment for or acceptance of the whole or any part of the works by WTL, nor any extension of time, nor any possession taken by WTL shall operate as a waiver of any provision of the contract or of any power reserved to WTL, or any right to damages here in provided, nor shall any waiver of any breach in the contract be held to be a waiver of any other subsequent breach.

## 38. ENFORCEMENT OF TERMS

The failure of either party to enforce at any time any of the provision of this contract or any rights in respect thereto or to exercise any option here in provided shall in no way be construed to be a waiver to such provisions, rights or options or in any way to affect the validity of the contract. The exercise by either party of any of its rights herein shall not preclude or prejudice either party from exercising the same or any other right it may have hereunder.

## 39. PERIOD OF VALIDITY OF OFFER

For the purpose of placing the order, the proposals shall remain valid till 180 days. During the period of validity of proposals, the rates quoted shall not change. In exceptional circumstances, WTL may ask for extension of the period of validity and such a request shall be binding on Bidders. WTL's request and the response to such a request by various Bidders shall be in writing. A Bidder agreeing to such an extension will not be permitted to increase its rates.

## 40. TAXES & DUTIES

The prices shall be inclusive of all taxes & levies including GST and other statutory duties as applicable. Rate of taxes should be indicated separately in the Price Bid.

- Contract Price specified in Price Bid should be based on the taxes & duties and charges prevailing at the date one day prior to the last date of Bid submission.
- Statutory deduction, wherever applicable, shall be made from invoice as per government rules. Necessary certificate will be issued for such deductions.
- Bidder submitting a bid shall produce valid statutory documents / certificates with respect to GST, Income Tax, ROC, Prof. Tax, Trade Licence, etc. All such documents / certificates shall remain valid on the last date of tender submission.
- In case of inter-state transaction, WTL will provide "Waybill". However, statutory charges, if any will be

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borne by the bidder.

- GST component of the invoice of the bidder may be kept on hold in case there is any mismatch / irregularity in GST return filing on the part of the bidder.

## 41. DISCREPANCIES IN BID

- Discrepancy between description in words and figures, the rate which corresponds to the words quoted by the bidder shall be taken as correct.
- Discrepancy in the amount quoted by the bidder due to calculation mistake of the unit rate then the unit rate shall be regarded as firm.
- Discrepancy in totaling or carry forward in the amount quoted by the bidder shall be corrected.

## 42. BID DUE DATE

The online tender has to be submitted not later than the due date and time specified in the Important Dates Sheet. WTL may at its discretion on giving reasonable notice by fax, or any other written communication to all prospective bidders who have been issued the bid documents, extend the bid due date, in which case all rights and obligations of the WTL and the bidders, previously subject to the bid due date, shall thereafter be subject to the new bid due date as extended.

## 43. LATE BID

Any proposal received by WTL after the deadline for submission of proposals may not be accepted.

## 44. OPENING OF BID BY WTL

Bids shall be opened and downloaded electronically through operation of the process in the e-Tender portal in presence of Tender Committee. Bidders interested to remain present during electronic bid opening may attend the bid opening session at WTL premises at scheduled date & time.

## 45. CONTACTING WTL

Bidder shall not approach WTL officers beyond office hours and/or outside WTL office premises from the time of the Bid opening to the time of finalization of successful bidder. Any effort by bidder to influence WTL office in the decision on Bid evaluation, Bid comparison or finalization may result in rejection of the Bidder's offer. If the bidder wishes to bring additional information to the notice of WTL, it should be in writing following the procedure mentioned hereinabove.

## 46. WTL'S RIGHT TO REJECT ANY OR ALL BIDS

WTL reserves the right to reject any bid and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

## 47. BID CURRENCIES

Prices shall be quoted in Indian Rupees, inclusive of all prevailing GST, levies, duties, cess etc.

## 48. PRICE

- Price should be quoted in the Price Bid format only. No deviation in any form in the Price Bid sheet is acceptable.
- Price quoted should be firm, inclusive of packing, forwarding, insurance and freight charges.
- Percentage/specified amount of taxes & duties should be clearly mentioned otherwise WTL reserves the right to reject such vague offer.
- Price to be quoted inclusive of supply, installation & commissioning charges.

## 49. CANVASSING

Canvassing or support in any form for the acceptance of any tender is strictly prohibited. Any bidder doing so will render him liable to penalties, which may include removal of this name from the register of approved Contractors.

## 50. NON-TRANSFERABILITY OF TENDER

This tender document is not transferable.

## 51. FORMATS AND SIGNING OF BID

The original and all copies of the proposals shall be neatly typed and shall be signed by an authorized signatory(ies) on behalf of the Bidder. The authorization shall be provided by written Power of Attorney accompanying the proposal. All pages of the proposal, except for un-amended printed literature, shall be initialed by the person or persons signing the proposal. The proposal shall contain no interlineations, erase or overwriting. In order to correct errors made by the

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Bidder, all corrections shall be done & initialed with date by the authorized signatory after striking out the original words/figures completely.

## 52. WITHDRAWAL OF BID

Bid cannot be withdrawn during the interval between their submission and expiry of Bid's validity period. Fresh Bid may be called from eligible bidders for any additional item(s) of work not mentioned herein, if so required.

## 53. INTERPRETATION OF DOCUMENTS

If any bidder should find discrepancies or omission in the specifications or other tender documents, or if he should be in doubt as to the true meaning of any part thereof, he shall make a written request to the tender inviting authority for correction/clarification or interpretation or can put in a separate sheet along with his technical bid document.

## 54. SPLITTING OF THE CONTRACT AND CURTAILMENT OF WORK

WTL reserve the right to split up and distribute the work among the successful bidders and to curtail any item of work in the schedule partly or fully.

## 55. PREPARATION OF TENDER

Tender shall be submitted in accordance with the following instructions:

- a) Tenders shall be submitted in the prescribed forms. Digital signatures shall be used. Where there is conflict between the words and the figures, the words shall govern.
- b) All notations must be in ink or type written. No erasing or overwriting will be permitted. Mistakes may be crossed out and corrections typed or written with ink adjacent thereto and must be initialed in ink by the person or persons signing the tender.
- c) Tenders shall not contain any recapitulation of the work to be done. Alternative proposals will not be considered unless called for. No written, oral, telegraphic or telephonic proposals for modifications will be acceptable.
- d) Tenders shall be uploaded as notified on or before the date and time set for the opening of tenders in the Notice Inviting Tenders.
- e) Tenders subject to any conditions or stipulations imposed by the bidder are liable to be rejected.
- f) Each and every page of the tender document must be signed with company seal by the bidder.
- g) Any bidder may withdraw his tender by written request at any time prior to the scheduled closing time for receipt of tenders and not thereafter.

## 56. PRE-DISPATCH INSTRUCTION

All materials / equipments supplied against the purchase order shall be subjected to Inspection, check and /or test by the authorized representative from WTL.

## 57. FINAL INSPECTION

Final inspection will be carried by the authorized representative from WTL.

## 58. SITE INSPECTION

Bidder can inspect (at their own cost) the sites if required, for which they have to take necessary permission from WTL in writing. WTL will take at least four days to organize such permission.

## 59. ERASURES OR ALTERNATIONS

The offers with overwriting and erasures may make the tender liable for rejection if each of such overwriting/erasures/manuscript ions is not only signed by the authorized signatory of the bidder. There should be no hand-written material, corrections or alterations in the offer. Technical details must be completely filled up. Correct technical information of the product being offered must be filled in. Filling up of the information using terms such as "OK", "accepted", "noted", "as given in brochure/manual" is not acceptable. The Customer may treat offers not adhering to these guidelines as unacceptable. The Customer may, at its discretion, waive any minor non-conformity or any minor irregularity in the offer. This shall be binding on all bidders and the Tender Committee reserves the right for such waivers.

## 60. COMPLIANCE WITH LAW

The contractor hereto agrees that it shall comply with all applicable union, state and local laws, ordinances, regulations and codes in performing its obligations hereunder, including the procurement of licenses, permits certificates and payment of taxes where required. The contractor shall establish and maintain all proper records (particularly, but without limitation, accounting records) required by any law, code/practice of corporate policy applicable to it from time

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to time including records and returns as applicable under labor legislation.

## 61. CLARIFICATION OF BIDS

During evaluation of the bids, the Customer/Tender Committee, at its discretion may ask the bidder for clarification of its bid. The request for the clarification and the response shall be in writing (fax/email) and no change in the substance of the bid shall seek offered or permitted.

## 62. DEEMED ACCEPTANCE

Deliverables will be deemed to be fully and finally accepted by RIPT in the event RIPT has not submitted such Deliverable Review Statement to Bidder/Implementation Partner before the expiration of the 30-days review period, or when RIPT uses the Deliverable in its business, whichever occurs earlier ("Deemed Acceptance").

## 63. QUALITY CONTROL

- The contractor is obliged to work closely with WTL and/or WBJA, act within its authority and abide by directive issued by them on implementation activities.
- The contractor will abide by the safety measures and free WTL and WBJA from all demands or responsibilities arising from accident/loss of life, the cause of which is due to their negligence. The bidder will pay all indemnities arising from such incidents and will not hold WTL and WBJA responsible.
- The contractor will treat as confidential all data and information about the system, obtained in the execution of its responsibilities in strict confidence and will not reveal such information to any party without the prior written approval of WTL/ WBJA.
- WTL reserves the right to inspect all phases of contractor's operation to ensure conformity to the specifications. WTL shall have engineers, inspectors or other duly authorized representatives made known to the contractor, present during the progress of the work and such representatives shall have free access to the work at all times. The presence or absence of representatives of WTL does not relieve the contractor of the responsibility for quality control in all phases.
- The Court of Kolkata only will have the jurisdiction to deal with and decide any legal matters or dispute whatsoever arising out of the contract.

## 64. SITE NOT READY

The bidder shall not be in any manner liable for any delay arising out of WBJA inability to make the site ready within the stipulated period.

## 65. GENERAL TERMS

- a) All the pages of the bid document including documents submitted therein must be duly signed and stamped failing which the offer shall be liable to be rejected.
- b) All the documents to be submitted by the bidder along with their offer should be duly authenticated by the person signing the offer and if at any point of time during procurement process or subsequently it is detected that documents submitted are forged/tampered/manipulated in any way, the total responsibility lies with the bidder and WTL reserves the full right to take action as may be deemed fit including rejection of the offer and such case is to be kept recorded for any future dealing with them.
- c) No Technical/Commercial clarification will be entertained after opening of the tender.
- d) Overwriting and erasures may make the tender liable for rejection if each of such overwriting/erasures/manuscript is not only signed by the authorized signatory of the bidder. All overwriting should be separately written and signed by the authorized signatory of the bidder.
- e) Quantity mentioned in the tender document is indicative only and orders shall be placed subject to actual requirement. WTL reserve the right to increase or decrease the quantity specified in the tender.
- f) WTL reserve the right to reject or accept or withdraw the tender in full or part as the case may be without assigning the reasons thereof. No dispute of any kind can be raised the right of buyer in any court of law or elsewhere.
- g) WTL reserve the right to ask for clarification in the bid documents submitted by the bidder. Documents may be taken if decided by the committee.
- h) Supporting technical brochures / catalogues indicating each feature in respect of offered model and make must be submitted along with the offer, in absence of which the offer is liable to be ignored.
- i) No dispute by the bidders in regard to Technical/Commercial points will be entertained by WTL and decision taken by the Tender Committee will be final.
- j) Discrepancy in the amount quoted by the bidder due to calculation mistake, the unit rate shall be regarded as firm and the totaling or carry in the amount quoted by the bidder shall be corrected accordingly.
- k) The price offers shall remain firm within the currency of contract and no escalation of price will be allowed

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- l) The acceptance of the tender will rest with the accepting authority who is not bound to accept the lowest or any tender and reserves the right to reject in part or in full any or all tender(s) received and to split up the work among participants without assigning any reason thereof.
- m) The customer/WTL at its discretion may extend the deadline for the submission of Bids.
- n) The Court of Kolkata only will have the jurisdiction to deal with and decide any legal matters or dispute whatsoever arising out of the contract.

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## **SECTION – E**

### **BID FORM**

To  
**Webel Technology Limited**  
**Plot – 5, Block – BP, Sector - V,**  
**Salt Lake City,**  
**Kolkata – 700091.**

**Sub: Supply and Installation of hardware items at West Bengal Judicial Academy, Rajarhat, Newtown,**  
**Kolkata - 700160.**

Dear Sir,

1. We the undersigned bidder/(s), having read and examined in details the specifications and other documents of the subject tender no. WTL/WBJA/HW/26-27/001 dated 20.04.2026, do hereby propose to execute the job as per specification as set forth in your Bid documents.
2. The prices of all items stated in the bid are firm during the entire period of job irrespective of date of completion and not subject to any price adjusted as per in line with the bidding documents. All prices and other terms & conditions of this proposal are valid for a period of 180 (one hundred eighty) days from the date of opening of bid. We further declare that prices stated in our proposal are in accordance with your bidding.
3. We confirm that our bid prices include all other taxes and duties and levies applicable on bought out components, materials, equipments and other items and confirm that any such taxes, duties and levies additionally payable shall be to our account.
4. Earnest Money Deposit & Tender Fee: We have transferred the Tender Fee & EMD amount online through e-Tender portal.
5. We declare that items shall be executed strictly in accordance with the specifications and documents irrespective of whatever has been stated to the contrary anywhere else in our proposal. Further, we agree that additional conditions, deviations, if any, found in the proposal documents other than those stated in our deviation schedule, save that pertaining to any rebates offered shall not be given effect to.
6. If this proposal is accepted by you, we agree to provide services and complete the entire work, in accordance with schedule indicated in the proposal. We fully understand that the work completion schedule stipulated in the proposal is the essence of the job, if awarded.
7. We further agree that if our proposal is accepted, we shall provide a Performance Bank Guarantee of the value equivalent to ten percent (10%) of the Order value as stipulated in Financial Bid (BOQ).
8. We agree that WTL reserves the right to accept in full/part or reject any or all the bids received or split order within successful bidders without any explanation to bidders and his decision on the subject will be final and binding on Bidder.

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Thanking you, we remain,

Yours faithfully

.....  
Signature

.....  
Name in full

.....  
Designation

.....  
Company Stamp

**Signature & Authorized Verified by**

.....  
Signature

.....  
Name in full

.....  
Designation

.....  
Company Stamp

Dated, this ..... day of .....2026

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## **SECTION – F**

### **TECHNO COMMERCIAL EVALUATION & AWARDING OF CONTRACT**

#### **1. EVALUATION PROCEDURE**

- The Eligibility Criteria (Section - B) will be evaluated by Tender Committee and those qualify will be considered for further evaluation.
- The Tender Committee shall verify the Technical Specification (Technical Specification with Compliance Statement, Section – I). Deviation in specification shall not be allowed. Bidder qualified in Technical Specification shall be considered for further evaluation.
- After qualifying in Technical Specification, qualified bidders will only be considered for Financial Bid evaluation.

#### **2. FINAL EVALUATION**

Financial Proposal of the bidders qualifying in the evaluation of technical specification will be evaluated. The bidder who has qualified in the Technical Specification evaluation and returns with lowest quote (L1) in financial bid would normally be awarded the contract subject to Post Qualification.

#### **3. AWARDING OF CONTRACT**

An affirmative Post Qualification determination will be prerequisite for award of the contract to the lowest quoted bidder. A negative determination will result in rejection of bidder's bid, in which event the WTL will proceed to the next lowest evaluated bidder to make a similar determination of that bidder's capability to perform satisfactorily. The successful bidder (s) will have to give security deposit in the form of Performance Bank Guarantee.

#### **4. POST QUALIFICATION**

The determination will evaluate the Bidder's financial, technical, design, integration, customization, production, management and support capabilities and will be based on an examination of the documentary evidence of the Bidder's qualification, as well as other information WTL deems necessary and appropriate. This determination may include visits or interviews with the Bidder's client's reference in its bid, site inspection, and any other measures. At the time of post-qualification, Directorate of es may also carry out tests to determine that the performance or functionality of the Information System offered meets those stated in the detailed Technical Specification.

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## SECTION – G

### GUIDANCE FOR E-TENDERING

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the Bidders to participate in e-Tendering.

- **Registration of Bidder:**  
Any Bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System through logging on to <https://wbtenders.gov.in>. The Bidder is to click on the link for e-Tendering site as given on the web portal.
- **Digital Signature Certificate (DSC):**  
Each Bidder is required to possess Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders.
- The Bidder can search & download N.I.T. & BOQ electronically from computer once he logs on to the website mentioned above using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
- **Submission of Tenders:**  
Bids are required to be submitted online at <https://wbtenders.gov.in> in two folders at a time, one in Techno Commercial Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). Virus-scanned copy of documents should be uploaded duly digitally signed. The documents will get encrypted (transformed into non readable formats)

The proposal should contain scanned copies of the following in two covers (folders).

#### Techno Commercial Cover:

##### **Technical Document1**

1. Detailed Information of Bidder (Section – G)
2. Photocopy of your valid license issued by Controller of Certifying Authorities (CCA), Govt. of India.
3. Bid Form (Section – H)

##### **Technical Document2**

1. N I T Declaration duly stamped & signed in bidder's letter head, (Section – L)
2. Power of Attorney for signing authority on behalf of the bidder. The Power of Attorney shall be on stamp paper.

##### **Technical Compliance**

1. Authorisation Certificate, if partner is bidding

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## 2. Other documents

### **Financial Cover:**

BOQ will be downloaded and same will be uploaded with quoted rates. While uploading BOQ file name shall remain unchanged. Absence of this document shall lead to summary rejection of the bid.

### **OTHER IMPORTANT DOCUMENTS COVER FOR THE FOLLOWING DOCUMENT:**

<b>Sl. No.</b>	<b>Sub Category Description</b>
A	<ul style="list-style-type: none"><li>• GST Registration Certificate</li><li>• PAN</li><li>• Trade License</li></ul>
B	<ul style="list-style-type: none"><li>• Other required documents</li></ul>
	<ul style="list-style-type: none"><li>• Company Profile (Not more than 3 pages)</li></ul>
C	<ul style="list-style-type: none"><li>• Other required documents</li></ul>
D	<ul style="list-style-type: none"><li>• Other documents of Eligibility Criteria</li></ul>
F	<ul style="list-style-type: none"><li>• P/L &amp; BALANCE SHEET 2022-2023</li></ul>
	<ul style="list-style-type: none"><li>• P/L &amp; BALANCE SHEET 2023-2024</li></ul>
	<ul style="list-style-type: none"><li>• P/L &amp; BALANCE SHEET 2024-2025</li></ul>

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## SECTION – H

### BILL OF MATERIAL

<b>Sl. No.</b>	<b>Item Description</b>	<b>Qty</b>	<b>Unit</b>
1	SITC of All-in-one (AIO) Desktop Computer, Intel Core i5-14500 Processor / 8GB DDR5 RAM / 512GB NVME SSD /Wi-Fi 6E + Bluetooth / VPRO / 23.8-inch display / Wired Keyboard and Mouse of same make (OEM) / Height adjustment stand / Pre Loaded Win11 Pro, with 3 years Onsite comprehensive warranty, Make: HP / Dell or equivalent.	50	No
2	SITC of 1 KVA OFFLINE UPS System with 2 years Onsite comprehensive warranty on UPS, Battery 2 years, Make: APC / Numeric or equivalent.	50	No
3	SITC of Multifunction LaserJet printer with 1 year Onsite comprehensive warranty, Make: HP or equivalent.	5	No
4	SITC of Wireless Microphone with 6 Months on-site comprehensive warranty, Make: Ahuja or equivalent.	4	No
5	SITC of Collar / Head Wireless Microphone with 6 Months on-site comprehensive warranty, Make: Ahuja or equivalent.	4	No
6	SITC of Flatbed Scanner with 1 year Onsite comprehensive warranty, Make: HP or equivalent.	5	No
7	SITC of 55" Smart LCD / LED TV with compatible Miracast Device for mirroring and 2 years Onsite comprehensive warranty, Make: Samsung / LG or equivalent.	4	No

# WEBELTECHNOLOGYLIMITED

## SECTION - I

### **TECHNICAL SPECIFICATION WITH COMPLIANCE STATEMENT**

(Tender No. WTL/WBJA/HW/26-27/001)

1. Bidder should submit all relevant data sheet/brochure of the quoted items and should also available in respective OEM's official website.
2. Bidder should indicate items mentioned in the OEM data sheet / brochure by marketing the serial no. as mentioned in minimum specification in the RFP.
3. Bidder should quote make, model and part no of the quoted item.
4. Technical parameters must match the offered configuration. Any mismatch may result in bid rejection.

#### **1. Minimum Specification of AIO Desktop Computers for 3 years on-site comprehensive warranty**

Qty.	50 Nos.
Make	
Model	
Part No.	

<b>Minimum Specification</b>		<b>Specification (Quoted / Applicable - By the Bidder)</b>	<b>Complied (Yes / No)</b>
Form Factor	All in one		
Chassis	PC & Monitor integrated in one Chassis		
Chipset	Commercial Class Intel® Q670 Chipset or higher.		
Processor	Intel® Core™ i5-14500 with Intel® UHD Graphics , vPro Enabled or Higher		
Memory	8 / 16 GB DDR5-4800 MT/s Memory expandability up to 64 GB with 2 DIMM Slots		
Storage	512 GB PCIe NVMe SSD		
Graphics	Intel® UHD Graphics 770		
Audio	Integrated audio controller with internal stereo speaker of atleast 2X2W		
Operating System	Pre-loaded Windows 11 Professional		
Networking	Integrated Intel® Ethernet I219-T1 Gigabit ethernet		
	Video: 1 Display Port ,1 HDMI		
Ports	USB:2 USB 3.2 Gen 1, 2 USB 3.2 Gen 2, 1 USB Type C 3.2 Gen 2		
Slots	2 M.2 PCIe for WLAN & Storage		
	1 SATA port		

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Bays	1 Internal Bay		
Keyboard	Wired / Wireless Keyboard of same OEM		
Mouse	Wired / Wireless Mouse of same OEM		
Power Supply	120-230 W with 88% average efficiency or better		
Volume	as per OEM		
Security	Hardware based endpoint security controller TPM 2.0 Integrated Intrusion Sensor Support for chassis cable lock devices Drive lock option for HDD to secure Data Integrated protection from malware that lurks on malicious websites Integrated real-time detection and prevention of zero-day threats and advanced persistent threat (APT) attacks for Windows applications		
Manageability	Out of band management independent of the power state and operating system state of PC Integrated utility to enables hardware level testing outside the operating system & Drivers should be available on OEM Website for download		
Certifications	Microsoft Windows 11 pro FCC,CE, RoHS, UL, EPEAT, Energy Star, TCO, MIL STD 810H TUV Low Blue Light to protect eyes and preserve vision ISO 9001,14001,20001,27001 for OEM		
Display	23.8" IPS, antiglare with Minimum resolution of 1920x1080, 16:9 aspect ratio,1000:1 Contrast ration, 250 nits brightness, viewing angle of 178/178, Integrated 5 MP RGB webcam with IR sensor.		
Warranty	3 Years onsite comprehensive warranty support		

### 2. Minimum Specification of 1KVA OFFLINE UPS for 2 years on-site comprehensive warranty and battery 2 years warranty also

Qty	50 Nos.
Make	
Model	
Part No	

Minimum Specification		Specification (Quoted / Applicable - By the Bidder)	Complied (Yes / No)
Specification	Description		
Capacity	VA/W – 1000VA/600W		

## WEBELTECHNOLOGYLIMITED

INPUT	Input Power factor - 230V		
	Voltage Range - 150 - 280 V		
	Frequency Range - 50/60 Hz +/- 3 Hz (auto sensing)		
OUTPUT	Load Power Factor - 230V		
	Frequency Range - 50/60 Hz +/-1 Hz, Line Interactive		
	Power Rating - 600 Watts / 1000 VA		
	Waveform - Stepped approximation to a sinewave		
BATTERY	Battery Type - Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leakproof, warranty – 2 years		
	Charging Method -		
	Back up time - 7.4 hour(s)		
INDICATORS	AC Mode		
	Battery Mode		
	Fault		
ALARMS	Battery Mode, Low Battery, overload continuous tone alarm		
PROTECTION	Enclosure Protection Grade		
PHYSICAL	Dimension, D X W X H (mm) - 382.0 mm X 114.0 mm X 301.0 mm		
	Net Weight (kgs) - 11.35 kg		
	Material		
ENVIRONMENT	Operating Environment - 0 - 40 °C		
	Storage Temp - -15 - 45 °C		
	Humidity - 0 - 95 %		
	Noise Level - 45.000 dB from 1 meter surface of unit		
Test reports	CE, ROHS - Compliant		
Warranty	2 years		

### 3. Minimum specification of Multifunction LaserJet Printer for 1 year on-site comprehensive warranty

Qty.	05 Nos.
Make	
Model	
Part No.	

Minimum Specification		Specification (Quoted / Applicable –by the bidder)	Complied (Yes / No)
Function	Print, copy, scan, fax		
Processor Speed	600 MHz		

## WEBELTECHNOLOGYLIMITED

Memory	Standard: 128 MB; Maximum: 128 MB		
Number of paper trays	Standard: 1 ; Maximum: 1		
Compatible operating systems	Windows 11; Windows 10; Windows 7; Windows Vista; macOS 10.15 Catalina; macOS 11 Big Sur; macOS 12 Monterey		
Compatible network operating systems	Windows 11; Windows 10; Windows 7; Windows Server; macOS 10.15 Catalina; macOS 11 Big Sur; macOS 12 Monterey; Linux		
Minimum system requirements	Windows: PC: Windows 11 : 64-bit, Windows 10, 7: 32-bit or 64-bit, Intel Pentium IV 1 GHz or higher, 1 GB RAM, 16 GB HDD; Mac: OS X v10.11 or newer, 1.5 GB HD, Internet, USB		
Connectivity	1 Wi-Fi 802.11b/g/n; 2 Hi-Speed USB 2.0 (device); Ethernet 10/100 Base-TX		
Print technology	Laser		
Print Speed	Black (A4, normal) Up to 20 ppm		
Duplex printing	Manual (driver support provided)		
Printer smart software features	Manual duplex and booklet print, N-up printing, skip blank pages, poster print, watermarks		
Copy speed	Black (A4): Up to 20 cpm		
Copier specifications	Adjust Background; Auto-fit; Collation; Darkness control; ID Copy; Original Size; Original Type; reduce/enlarge; ; Maximum number of copies: Up to 99 copies; Reduce/Enlarge: 25 to 400%		
Scan speed	Normal (A4): Up to 20 ppm (b&w), up to 7 ppm (color)		
Scanner advanced features	Scan to WSD(network support only);Book Scanning; Poster Stitching for multiple scan; Text Converting; Scan to E-Book; Existing File to E-Book		
Digital sending	Standard: Scan to WSD; WSD Scan; PC Scan		
Fax	Yes, black & white and color (send only), 33.6 kbps		
Fax specifications	Fax memory: Up to 400 pages; Fax resolution: Standard: 203 x 98 dpi; Fine: Up to 203 x 196 dpi; 256 levels of grey; Superfine: Up to 300 x 300 dpi; Quick dialing: Up to 200 numbers		
Certifications	IS 13252(PART 1): 2010 Electromagnetic emission standard: EN 61000-3-2: 2014, EN 61000-3-3: 2013, EN55024: 2010, EN 55032: 2012/AC: 2013, 47 CFR Part 15, Subpart B I ANSI C63.4-2009, ICES-003 Issue 5, KN32, KN35, GB/T 9254-2008, GB17625.1-2012, CISPR22: 2008, CISPR32: 2012,CNS 13438 (Other EMC approvals as required by individual countries.) CECP Telecom compliance: TEC/IR/TX/FAX01/05.MAR2015		
Warranty	1 year On-site comprehensive warranty		

#### 4. Minimum Specification of Wireless Microphone with 6 months on-site comprehensive warranty

Qty	04 Nos.
Make	

# WEBELTECHNOLOGYLIMITED

Model	
Part No	

	Minimum Specification		
Specification	Description	Specification (Quoted / Applicable - By the Bidder)	Complied (Yes / No)
Transmitter	RF output Power – Less than 15mW		
	Modulation Mode – FM(F3E)		
	Microphone Element – Dynamic, cardioid		
	Dynamic Range – 80dB		
	Spurious Emission – <45dB		
	Maximum Deviation – ±75Khz		
	Frequency Response – 50-15,000Hz		
	Antenna Type – Internal dipole		
	Current Consumption – ≤100mA		
	Controls – Transmitter ON/OFF Switch		
	Indication – Green LED for indicating microphone is ON		
	Dimensions – Ø55 (L248)mm		
	Weight – 180g (w/o battery) approx.		
Receiver	Frequency Stability – ± 0.005% Quartz Crystal Controlled		
	Receiving Method – Non-diversity		
	Audio Output – 0-55mV / 1kΩ		
	S/N Ratio – >80dB		
	Distortion – ≤0.5%		
	Frequency Response – 50-15,000Hz		
	Antenna – Telescopic		
	Power Requirement – 240V AC 50Hz for AC adaptor (supplied along with)		
	Controls – Power on / off Switch, output volume control		
	Indication – Red LED for Power on, Green LED for RF reception		
	Dimensions – W230 × H42 × D150 mm		
Weight – 305g approx.			
Warranty	6 Months		

## 5. Minimum Specification of Collar / Head Wireless Microphone with 6 months on-site comprehensive warranty

Qty.: 04 Nos.
---------------

# WEBELTECHNOLOGYLIMITED

Make:	
Part No	

Minimum Specification		Specification (Quoted / Applicable - By the Bidder)	Complied (Yes / No)
Specification	Description		
Bodypack Transmitter	RF output Power – 15mW (Max)		
	Modulation Mode – FM(F3E)		
	Microphone Element – Condenser, Omnidirectional		
	Dynamic Range – 80dB		
	Maximum Deviation – ±75khz		
	Frequency Response – 80-15,000Hz		
	Current Consumption – ≤130mA		
	Controls – ON / OFF Switch, Volume Control		
	Indication – Red LED for indicating transmitter ON Frequency Display		
	Dimensions – W67 × H32 × D95 mm		
	Weight – 60g (w/o battery approx)		
Receiver	Audio Output – Unbal. – 10dBu		
	S/N Ratio – 100dB		
	Distortion – <1%		
	Frequency Response – 50-15,000Hz		
	Dynamic Range – >90dB		
	Power Requirement – 2 × 1.5V AA Pencil Cells		
	Current Consumption – <150mA		
	Controls – ON/OFF/SB Switch, Volume Control		
	Indication – LEDs for RF & Audio Signal		
	Dimensions – W62 × H128 × D26 mm		
	Weight – 65g (w/o battery) approx.		
Warranty	6 Months		

### 6. Minimum Specification Flatbed Scanner with one year on-site comprehensive warranty

Qty	05 Nos.
Make	
Model	
Part No	

## WEBELTECHNOLOGYLIMITED

<b>Minimum Specification</b>		<b>Specification (Quoted / Applicable –by the bidder)</b>	<b>Complied (Yes / No)</b>
Scan Technology	CMOS CIS (Contact Image Sensor)		
Scan Type	Flatbed; Colour Scanning: Yes		
Scan Resolution	Hardware: Up to 2400 x 4800 dpi Optical: Up to 2400 dpi Enhanced: Up to 19200 dpi		
Scan File Format	Windows & Linux: BMP, JPEG, GIF, TIFF, TIFF Compressed, PNG, PCX, FlashPix (FPX), PDF, PDF searchable, RTF, HTM, TXT; Mac: TIFF, PICT, JPEG, GIF, FlashPix, Plain Text, PDF, HTML, Rich Text. Mac HP Scan supports : TIFF, PNG, JPEG, JPEG 2000, PDF, PDF-Searchable, RTF, TXT: TIFF, PNG, JPEG, JPEG 2000, PDF, PDF-Searchable, RTF, TXT. Mac Image Capture supports: TIFF, PNG, JPEG, JPEG 2000, GIF, BMP, PDF		
Scan Input Modes	Four front panel button (Scan, Copy, Scan to PDF, Scan to e-mail)		
Light Source (Scanning)	LED Light Guide (Three LED Colour)		
Image Scaling Or Enlargement Range	Windows: 10 to 2400% in 1% increments. Mac: Not supported		
Output resolution dpi settings	Windows & Mac: 75; 150; 200; 300; 400; 600; 1200; 2400. Linux: 75; 150; 200; 240; 300; 400; 500; 600; 1200; 2400		
Grayscale Levels/Bit Depth	256; Bit Depth: 48-bit		
Duty Cycle (daily)	26,000 scan minimum life time		
Standard Connectivity	1 Hi-Speed USB 2.0		
Optional Connectivity	No		
Network Ready	No		
Media Types Supported	Paper (plain, inkjet, photo, newsprint, magazine articles)		
Compatible Operating Systems	Windows 10, Windows 8, Windows 7, Windows Vista; Mac OS X v10.6.8, OS X Lion, OS X Mountain Lion or later		
Minimum System Requirements	PC: Windows 10, Windows 8, Windows 7: 1.3 GHz processor, 1 GB RAM (2 GB for 64-bit), 1 GB available hard disk space, CD-ROM/DVD, USB; Windows Vista: 1.3 GHz processor, 1 GB RAM (2 GB for 64-bit), 1 GB available hard disk space (2 GB for 64-bit), CD-ROM/DVD, USB; Mac: Mac OS X 10.6.8, OS X Lion, OS X Mountain Lion		

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Regulatory compliance information/safety	IEC 60950-1:2005 (Second Edition) +A1, all required group and national differences + all applicable amendments; CSA/UL 60950-1 2nd edition (2007) + all applicable amendments; EN 60950-1:2006 +A11:2009 +A12 + all applicable amendments; cUL, CE, PVOC, TER, SON, SASO, BSMI, Ukraine, UL and others		
Warranty	1 year On-site comprehensive warranty		

**7. Minimum Specification of 55" Smart LCD / LED TV with Compatible Miracast Device for mirroring and 2 years on-site comprehensive warranty (Mega Contrast, Crystal Processor 4K, 4K Upscaling, HDR, Color Booster, Q-Symphony, OTS Lite, Adaptive Sound, Built-in IoT Hub, Bixby Voice Ready, Samsung TV Plus, Knox Security)**

Qty	04 Nos.
Make	
Model	
Part No	

Minimum Specification		Specification (Quoted / Applicable –by the bidder)	Complied (Yes / No)
<b>Display</b>	Screen Size (rounded)	55 inch	
	Screen Size (rounded)	138 cm	
	Display Technology	LED/LCD	
	Resolution	3840 x 2160 (4K UHD)	
	Motion Refresh Rate	100 Hz	
<b>Picture Quality</b>	Colour	PurColour	
	Contrast	Mega Contrast	
	Anti Reflection Screen	No	
	Backlight	Edge Lit (Bottom)	
	Local Dimming	No	
	High Dynamic Range	Yes (HDR10+ Playback)	
	HLG (Hybrid Log Gamma)	Yes	
	Micro Dimming	UHD Dimming	
	Specialized Game Mode	Yes (1)	
	Auto Game Mode	Yes (15 ms input lag)	
	Dynamic Black Equalizer	No	
	Variable Refresh Rate	No	
Picture Modes	Dynamic, Standard, Natural, Movie		
<b>Style</b>	Bezel	Slim	
	Stand Type	Simple Luminus	
	Stand Colour	Charcoal Black	

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	One Connect Box	No		
	Cable Management	Yes		
	Slim Fit Wall-Mount Compatible	No		
	VESA Wall Mount Support	200 x 200 mm		
	VESA Standard Screw Size	M8		
	VESA Standard Screw Depth	43-45		
	Optional Stand Compatible	No		
<b>Smart</b>	Smart TV	Yes		
	Operating System	Tizen		
	Freeview+	Yes		
	One Remote Control	No (Standard Remote)		
	SmartThings TV App	No		
	SmartThings Mobile App	Yes (Android 6.0↑ and iPhone 6 iOS 10.0↑)		
	Web Browser	Yes		
	Bixby	No		
	Works With Google Assistant/Amazon Alexa/AirPlay 2	Yes		
<b>Connectivity</b>	HDMI inputs	3		
	USB	2		
	Component In (Y/Pb/Pr)	1		
	Composite In (AV)	1 (Common Use for Component Y)		
	Ethernet (LAN)	Yes		
	Digital Audio Out (Optical)	1		
	RF In (Terrestrial / Cable input / Satellite input)	1/1 (Common Use for Terrestrial)/0		
	HDMI Audio Return Ch. (ARC) Support	Yes		
	HDMI Quick Switch	Yes		
	Wireless LAN Built-in	Yes (2.4GHz only – 802.11n)		
	Anynet+ (HDMI-CEC)	Yes		
	Auto Device Detection	Yes		
	<b>Convergence</b>	TV to Mobile - Mirroring	No	
Mobile to TV – Mirroring, DLNA		Yes (Android 6.0↑ with Screen Cast capabilities)		

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	360 Video Player	No		
	360 Camera Support	No		
	Bluetooth Low Energy	Yes		
	Wi-Fi Direct	Yes		
	TV Sound to Mobile	Yes		
<b>Tuner/ Broadcasting</b>	Digital Broadcasting	DVB-T (T2 Ready)		
	Analog Tuner	Yes		
	Data Broadcasting	HbbTV1.5		
<b>Power</b>	Power Consumption (Max)	140W		
	Power Consumption (Standby)	0.5W		
	Power Consumption (Typical)	110W		
	Eco Sensor	Yes		
<b>Audio</b>	Dolby Digital Plus	Yes		
	Sound Output	20W		
	Speaker Type	2 CH		
	Woofers	No		
	Bluetooth Audio	Yes		
	Multi Output Audio	Yes		
<b>Additional Features</b>	Accessibility	Voice guide & Learn menu screen (AU English)/ Enlarge/ High contrast/ Learn TV Remote(AU English)/ Negative colours/ Grayscale/ SeeColours		
	Auto Channel Search	Yes		
	Auto Power Off	Yes		
	Subtitles	Yes		
	ConnectShare™ (HDD)	Yes		
	ConnectShare™ (USB 2.0)	Yes		
	Electronic Program Guide	Yes		
	Personal Video Recording	No		
Teletext (TTX)	Yes			

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	Time Shift	No		
<b>Accessories Included</b>	Remote Control	Yes (TM1240A)		
	Batteries for Remote Control	Yes		
	Power Cable	1.5 m		
	User Manual	Yes		
	E-Manual	Yes		
<b>Warranty</b>	24 Months (two years)			

**Note:**

Bidder should submit the supporting papers related to the comprehensive warranty of each line item at the time of installation (bidder should submit the papers with installation certificate of WTL).

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

# WEBELTECHNOLOGYLIMITED

## SECTION – J

### DETAILS OF ORDERS EXECUTED BY BIDDER

(Tender No. WTL/WBJA/HW/26-27/001)

Sl. No.	Order No.	Order Date	Order Value	Brief description of items and job details	Completed (Yes/NO)	Name of the Customer	Contact details of the Customer

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

**Note:**

- A. Type of Project shall supply Installation, Testing and Commissioning of Hardware Items at West Bengal Judicial Academy.
- B. Submit Customer Order Copy details of the order indicating the project value, customer contact details.

# WEBELTECHNOLOGYLIMITED

## SECTION – K

### FINANCIAL CAPABILITY OF BIDDER

(Tender No. WTL/WBJA/HW/26-27/001)

#### FINANCIAL INFORMATION

Sl. No.	Name of the Bidder	Turnover (Rs. / Crores)		
		2022-23	2023-24	2024-25
1				

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

**Note:**

Submit the audited financial statement/ audited annual report of the last three financial years.

# WEBELTECHNOLOGYLIMITED

## SECTION – I

### BIDDERS'S DETAILS

(Tender No. WTL/WBJA/HW/26-27/001)

1	Name of the Firm	
2	Registered Office Address	
	Contact Number	
	Fax Number	
	E-mail	
3	Correspondence / Contact address	
	Name & Designation of Contact person	
	Address	
	Contact Number	
	Fax Number	
	E-mail	
4	Is the firm a registered company? If yes, submit documentary proof	
	Year and Place of the establishment of the company	
6	Former name of the company, if any	
7	Is the firm <ul style="list-style-type: none"><li>▪ a Government/ Public Sector Undertaking</li><li>▪ a propriety firm</li><li>▪ a partnership firm (if yes, give partnership deed)</li><li>▪ a limited company or limited corporation</li><li>▪ a member of a group of companies, (if yes, give name and address and description of other companies)</li><li>▪ a subsidiary of a large corporation (if yes give the name and address of the parent organization). If the company is subsidiary, state what involvement if any, will the parent company have in the project.</li></ul>	
8	Is the firm registered with Sales Tax department? If yes, submit valid GST Registration certificate.	
9	Is the firm registered for Service Tax with Central Excise Department (Service Tax Cell)? If yes, submit valid Service Tax registration certificate.	
10	Total number of employees. Attach the organizational chart showing the structure of the organization.	
11	Are you registered with any Government/ Department/ Public Sector Undertaking (if yes, give details)	
12	How many years has your organization been in business under your present name? What were your fields when you established your organization	
13	What type best describes your firm? (Purchaser reserves the right to verify the claims if necessary) <ul style="list-style-type: none"><li>▪ Manufacturer</li><li>▪ Supplier</li><li>▪ System Integrator</li><li>▪ Consultant</li><li>▪ Service Provider (Pl. specify details)</li></ul>	

## WEBELTECHNOLOGYLIMITED

	<ul style="list-style-type: none"><li>▪ Software Development</li><li>▪ Total Solution provider (Design, Supply, Integration, O&amp;M)</li><li>▪ IT Company</li></ul>	
14	Number of Offices in district head quarters in West Bengal	
15	Is your organization having ISO 9001:2015 certificates?	
16	List the major clients with whom your organization has been / is currently associated.	
17	Have you in any capacity not completed any work awarded to you? (If so, give the name of project and reason for not completing the work)	
18	Have you ever been denied tendering facilities by any Government / Department / Public sector Undertaking? (Give details)	

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Company Rubber Stamp: \_\_\_\_\_

**WEBELTECHNOLOGYLIMITED**

**SECTION – M**

**MANUFACTURER’S AUTHORIZATION FORM**

Date:

**To**  
**Webel Technology limited**  
**Plot-5, Block-BP, Sector-V**  
**Salt Lake**  
**Kolkata-700 091**

Ref: Tender No.: WTL/WBJA/HW/26-27/001 dated 20.04.2026

WHEREAS \_\_\_\_\_ who are official producers of \_\_\_\_\_ and having production facilities at \_\_\_\_\_ do hereby authorize \_\_\_\_\_ located at \_\_\_\_\_ (hereinafter, the “Bidder”) to submit a bid of the following Products produced by us, for the Supply Requirements associated with the above Invitation for Bids.

When resold by \_\_\_\_\_, these products are subject to our applicable standard end user warranty terms.

We assure you that in the event of \_\_\_\_\_, not being able to fulfill its obligation as our Service Provider in respect of our standard Warranty Terms we would continue to meet our Warranty Terms through alternate arrangements.

We also confirm that \_\_\_\_\_ is our authorized service provider/system integrator and can hence provide maintenance and upgrade support for our products.

We also confirm that the products quoted are on our current product list and are not likely to be discontinued within 5 years from the day of this letter. We assure availability of spares for the products for the next two years after three years warranty.

We also confirm that the material will be delivered as per delivery schedule against above mentioned tender from the date of placement of confirmed order.

Name \_\_\_\_\_ In the capacity of \_\_\_\_\_

Signed \_\_\_\_\_

Duly authorized to sign the authorization for and on behalf of \_\_\_\_\_

Dated on \_\_\_\_\_ day of \_\_\_\_\_ 2026

**Note:** This letter of authority must be on the letterhead of the Manufacturer and duly signed by an authorized signatory.

# WEBELTECHNOLOGYLIMITED

## SECTION – N

### FORMAT FOR PRE-BID MEETING QUERY

(Tender No. WTL/WBJA/HW/26-27/001)

Name of the Bidder:

Queries

Sl. No.	Section No.	Clause No.	Page No.	Queries

**Note:** The filled form to be submitted in XLS & PDF Format. There is a cutoff date for receiving of queries before Pre Bid Meeting. Queries received after the cutoff period will not be accepted. The Purchaser reserves the right to respond all queries over e-mail.

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Company Rubber Stamp: \_\_\_\_\_



**WEBELTECHNOLOGYLIMITED**

**SECTION – P**

**PROFORMA FOR PERFORMANCE BANK GUARANTEE**

(On non-judicial stamp paper of appropriate value to be purchased in the name of executing Bank)

**PROFORMA OF BANK GUARANTEE FOR SECURITY DEPOSIT –CUM-PRFORMANCE GUARANTEE**

Ref ..... Bank Guarantee no.....

Date.....

**PROFORMA OF BG FOR SECURITY DEPOSIT  
Undertaking formats**

KNOW ALL MEN BY THESE PRESENTS that in consideration of WEBEL TECHNOLOGY LIMITED, a Government of West Bengal Undertaking incorporated under the Companies Act, 1956 having its Registered office at Plot 5, Block BP, Sector V, Kolkata-700 091 (hereinafter called "The Purchaser") having agreed to accept from \_\_\_\_\_ (hereinafter called "The Contractor") Having its Head Office at \_\_\_\_\_, a Bank guarantee for Rs. \_\_\_\_\_ in lieu of Cash Security Deposit for the due fulfillment by the Contractor of the terms & conditions of the Work Order No. \_\_\_\_\_ dated \_\_\_\_\_ issued by the Purchaser for \_\_\_\_\_ (hereinafter called "the said work order \_\_\_\_\_ dated \_\_\_\_\_"). We \_\_\_\_\_ (Name & detailed address of the branch) (hereinafter called "the Guarantor") do hereby undertake to indemnify and keep indemnified the Purchaser to the extent of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only against any loss or damage caused to or suffered by the Purchaser by reason of any breach by the Contractor of any of the terms and conditions contained in the said Work Order No. \_\_\_\_\_ dated \_\_\_\_\_ of which breach the opinion of the Purchaser shall be final and conclusive.

(2) AND WE, \_\_\_\_\_ DO HEREBY Guarantee and undertake to pay forthwith on demand to the Purchaser such sum not exceeding the said sum of \_\_\_\_\_ Rupees \_\_\_\_\_) only as may be specified in such demand, in the event of the Contractor failing or neglecting to execute fully efficiently and satisfactorily the order for \_\_\_\_\_ Work Order no. , \_\_\_\_\_ dated \_\_\_\_\_

(3) WE \_\_\_\_\_ further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said order as laid down in the said Work Order No. \_\_\_\_\_ dated \_\_\_\_\_ including the warranty obligations and that it shall continue to be enforceable till all the dues of the Purchaser under or by virtue of the said Work Order No. \_\_\_\_\_ dated \_\_\_\_\_ have been fully paid and its claims satisfied or is charged or till the Purchaser or its authorized representative certified that the terms and conditions of the said Work Order No. \_\_\_\_\_ dated \_\_\_\_\_ have been fully and properly carried out by the said contractor and accordingly discharged the guarantee.

(4) We \_\_\_\_\_ the Guarantor undertake to extend the validity of Bank Guarantee at the request of the contractor for further period of periods from time to time beyond its present validity period failing which we shall pay the Purchaser the amount of Guarantee.

(5) The liability under the Guarantee is restricted to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only and will expire on \_\_\_\_\_ and unless a claim in writing is presented to us or an action or suit to enforce the claim is filled against us within 6 months from \_\_\_\_\_ all your rights will be forfeited and we shall be relieved of and discharged from all our liabilities (thereinafter)

(6) The Guarantee herein contained shall not be determined or affected by liquidation or winding up or insolvency or closer of the Contractor.

# WEBELTECHNOLOGYLIMITED

(7) The executants has the power to issue this guarantee on behalf of Guarantor and holds full and valid power of Attorney granted in his favour by the Guarantor authorizing him to execute the Guarantee.

(8) Notwithstanding anything contained herein above, our liability under this guarantee is restricted to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only and our guarantee shall remain in force up to \_\_\_\_\_ and unless a demand or claim under the guarantee is made on us in writing on or before \_\_\_\_\_ all your rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.

WE, \_\_\_\_\_ lastly undertake not to revoke this guarantee during the currency except with the previous consent of the Purchaser in writing. In witness whereof we \_\_\_\_\_ have set and subscribed our hand on this \_\_\_\_\_ day of \_\_\_\_\_.

SIGNED, SEALED AND DELIVERED

\_\_\_\_\_  
(Stamp of the executants)

WITNESS

1) \_\_\_\_\_

2) \_\_\_\_\_

(Name & address in full with Rubber Stamp)

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## **INSTRUCTIONS FOR FURNISHING BANK GUARANTEE**

1. Bank Guarantee (B.G.) for Advance payment, Mobilization Advance, B.G. for security Deposit-cum-Performance Guarantee, Earnest Money should be executed on the Non- Judicial Stamp paper of the applicable value and to be purchased in the name of the Bank.
2. The Executor (Bank authorities) may mention the Power of Attorney No. and date of execution in his/her favor with authorization to sign the documents. The Power of Attorney is to be witnessed by two persons mentioning their full name and address.
3. The B.G. should be executed by a Nationalized Bank/ Scheduled Commercial Bank preferably on a branch located in Kolkata. B.G. from Co-operative Bank / Rural Banks is not acceptable.
4. A Confirmation Letter of the concerned Bank must be furnished as a proof of genuineness of the Guarantee issued by them.
5. Any B.G. if executed on Non-Judicial Stamp paper after 6 (six) months of the purchase of such stamp shall be treated as non-valid.
6. Each page of the B.G. must bear signature and seal of the Bank and B.G. Number.
7. The content of the B.G. shall be strictly as Proforma prescribed by WTL in line with Purchase Order /LOI/ Work Order etc. and must contain all factual details.
8. Any correction, deletion etc. in the B.G. should be authenticated by the Bank Officials signing the B.G.
9. In case of extension of a Contract the validity of the B.G. must be extended accordingly.
10. B.G. must be furnished within the stipulated period as mentioned in Purchase Order / LOI / Work Order etc.
11. Issuing Bank / The Bidder are requested to mention the Purchase Order / Contract / Work Order reference along with the B.G. No. For making any future queries to WTL.

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**SECTION - Q**

**NIT DECLARATION FOR BIDDER**

To  
**Webel Technology Limited**  
**Plot – 5, Block – BP, Sector - V,**  
**Salt Lake City,**  
**Kolkata – 700091.**

**Sub: Supply and Installation of hardware items at West Bengal Judicial Academy, Rajarhat, Newtown, Kolkata - 700160.**

Dear Sir,

We the undersigned bidder/(s) declare that we have read and examined in details the specifications and other documents of the subject Tender No. WTL/WBJA/HW/26-27/001 dated 20.04.2026 for Supply and Installation of hardware items at West Bengal Judicial Academy, Rajarhat, Newtown, Kolkata - 700160 published by Webel Technology Limited in e-Tender website.

We further declare that we have agreed and accepted all the clauses / sub-clauses / formats / terms & conditions other requirements related to the said tender and we will abide by the same as mentioned in the tender document while participating and executing the said tender.

Thanking you, we remain

Yours faithfully

.....  
Signature

.....  
Name in full

.....  
Designation

.....  
Company Stamp

Dated, this .....day of .....2026